

ADDENDUM ACKNOWLEDGEMENT FORM  
RFP-008-01-2024  
ADDENDUM #1

Bid No: RFP-008-01-2024  
Bid Title: MOWING OF VACANT AND UNATTENDED LOTS  
Opening Date: Wednesday, April 10, 2024 @ 1:00 PM  
ADDENDUM NUMBER: (1)                      Date: MARCH 20, 2024

PLEASE BE ADVISED THAT THE FOLLOWING CHANGES ARE APPLICABLE TO THE ORIGINAL SPECIFICATIONS OF THE ABOVE-REFERENCED RFP:

This addendum includes the following:

***Question:** Is there a license needed to mow in Vanderburgh County or the City of Evansville?*

**Answer:** No

***Question:** Since there are multiple inspectors will the jobs be broken down by inspector? This would ensure the jobs will be close together and more efficient.*

**Answer:** Work orders will be split North of Lloyd Expressway and South of Lloyd Expressway. Adjustments will be made when necessary.

***Question:** Bid Bond- What if we are selected as a contractor, but decide to decline to commit if the contract is not favorable. The availability of work could be cut in half. Additionally, you could be required to do single cuts spread-out all-over town.*

**Answer:** If you are selected as a contractor and decide to decline the City of Evansville will be entitled to keep your Bid Bond. The next most responsive bidding party would be awarded the contract.

***Question:** Are you requesting a \$1000.00 bid bond and a \$2500 performance bond to be provided in advance as a requirement to bid?*

**Answer** – No, a bid bond is paid to serve as a guarantee of the service you’re submitting a proposal for. A performance bond is only paid by the contractor(s) whom are awarded as insurance that the winning contractor(s) will perform the work and abide by the terms that are outlined in this RFP and contract.

***Question:** Confirming you are asking for all photos to be printed and I assume in color along with providing it also on a thumb drive? It says you can attach all photos to one invoice that has multiple addresses done weekly. We have cut 100 or more in a week? Will an iPhone picture with time and date be sufficient instead of a digital camera?*

**Answer:** Yes, invoices will be submitted weekly with multiple addresses per invoice. Most iPhones have digital cameras built into them and are capable of taking digital photos. If you are able to transfer those photos to a thumb

drive this would meet our requirement.

**Question:** *I would like to know if a property is not in compliance at 10 inches how do properties get 3 to 4 foot tall? I assume the inspectors are physically looking weekly or is it only by complaint?*

**Answer:** Cases are opened for weeds and tall grass via complaints and field observations by the inspectors.

**Question:** *We have considerable expense driving to properties and finding them cut. Then we are still required to take a picture and provide a zero invoice. Out of 20 stops, I may have 6 that are cut already. We generally go out that day or the following day to cut. Vendors bare the expense while the homeowner is spared. There should be a minimum if written up.*

**Answer:** No “show up fee” will be paid to the Vendor where a clean order has been issued, yet the violation was corrected prior to arrival of the Vendor.”

**Question:** *Extra work was generally performed and given an hourly rate if really tall or just given the next higher rate. If we come to a property that needs this type of work, do we proceed from a phone call or will we be required to come back after it's inspected again before proceeding.*

**Answer:** All properties will be cut in accordance with the issued work order and billed in accordance with the contract.

THIS ADDENDUM NOW BECOMES A PART OF THE ORIGINAL RFQ.

THE A D D E N D U M ACKNOWLEDGMENT FORM SHALL BE SIGNED BY AN AUTHORIZED COMPANY REPRESENTATIVE, DATED AND RETURNED WITH THE RESPONSE.

**COMPANY:** \_\_\_\_\_

**BY:** \_\_\_\_\_

**TITLE:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

**PHONE NUMBER:** \_\_\_\_\_

**SIGNATURE:** \_\_\_\_\_