

**RESOLUTION BY CORPORATION, LLC, OR LLP  
DESIGNATING FULL-TIME EMPLOYEE TO APPEAR IN COURT  
AND CERTIFICATE OF COMPLIANCE WITH INDIANA SMALL CLAIMS RULE 8**

Legal Name Of Business

Legal Name of Business Entity

Type Of Business

Type of Business Entity: Corporation, LLC, LLP

WHEREAS, the above-named business entity is duly organized and existing under the laws of the State of Indiana; and

WHEREAS, the above-named business entity anticipates having or does have matters which are the subject of litigation in the Vanderburgh Superior Court, Small Claims Division, in Evansville, Indiana; and

WHEREAS, Indiana Small Claims Rule 8 permits this corporation to appear without legal counsel under certain conditions;

It is therefore RESOLVED by the business entity, through its Board of Directors, Members, or Partners:

In any unassigned claim not exceeding Six Thousand Dollars (\$6,000.00) filed in the Vanderburgh Superior Court, Small Claims Division, in Evansville, Indiana, this corporation designates and authorizes Name Of Full Time Employee, a full-time employee, to appear on its behalf; the business entity shall be bound by any and all agreements relating to the small claims proceeding entered into by the designated employee and shall be liable for any and all assessments and costs, including those assessed by reason of contempt, levied by the Court against the business entity or designated employee; the business entity waives any claim for damages in excess of Six Thousand Dollars associated with the facts and circumstances alleged in the notice of claim; and this Resolution shall remain in effect unless and until it is rescinded in writing by the business entity.

The business entity certifies that this resolution is made in compliance with Indiana Small Claims Rule 8.

DATED: Date

Signature: Signature of Business Representative (Select Below)

Printed Name: Name Of Business Representative

- Select One**
- President of Corporation
  - Secretary of Corporation
  - Member of LLC
  - Partner of LLP

**AFFIDAVIT OF FULL-TIME EMPLOYEE DESIGNATED  
TO APPEAR IN COURT UNDER SMALL CLAIMS RULE 8**

The undersigned affirms under penalty of perjury that he or she is not suspended or disbarred from the practice of law in the State of Indiana or any other jurisdiction and is a full-time employee of the above-named business entity for which he or she has been designated to appear in the Vanderburgh Superior Court, Small Claims Division, in Evansville, Indiana, in proceedings as set forth hereinabove.

DATED: Date

Signature: Signature of Full Time Employee

Printed Name: Name of Full Time Employee

I/We hereby certify that the foregoing document complies with the requirements of Indiana Trial Rule 5(G) with regard to information excluded from public record under Indiana Access to Court Records Rule 5.

Signature: Signature of Business Representative