

City of Evansville



REQUEST FOR QUOTE

RFQ-009-02-2025

2025 Police Pursuit Rated Truck With Listed Equipment Installed

NOTICE TO VENDORS

The Board of Public Safety on behalf of the Evansville Police Department is accepting sealed quotes for the following:

- One (1) Police Pursuit rated Truck with installation of listed equipment

The quotes will be publicly opened and read aloud at 1:00 p.m. CDT on Wednesday, April 9, 2025 at the regularly scheduled meeting of the Board of Public Safety (hereto after referred to as "Owner"), Room 301, Civic Center Complex, 1 N.W. Martin Luther King, Jr. Boulevard, Evansville, Indiana 47708. Vendors may take quotes directly to the meeting but must hand deliver the quotes to the Board Secretary prior to the commencement of the meeting at 1:00 p.m. CST.

Any quote delivered before 12:45 p.m. CDT on Wednesday, April 9, 2025 must be delivered to the Purchasing Department Office, Room 323, Civic Center Complex, 1 N.W. Martin Luther King, Jr. Boulevard, Evansville, Indiana 47708.

Mark outside of envelope containing quotes with the following:

SEALED QUOTE ENCLOSED

(Vendor Name)

2025 Police Pursuit Rated Truck With Listed Equipment Installed

RFQ-009-02-2025

Opening Wednesday, April 9, 2025

Minimum specifications for vehicles are detailed beginning on page 7 of this document.

QUOTATIONS

All prices shall be Free on Board (“FOB”), Evansville Police Department, 15 NW Martin Luther King Jr. Blvd., Evansville IN 47708

1. The Vendor shall state any discounts to apply. Discounts must be shown for individual items unless all items have the same percentage of discounts.
2. Firm price quotes are required unless specifically designated otherwise. Any quote which is subject to an open or unlimited escalator clause may be rejected.
3. The Owner reserves the right to award on a line-item basis or lump sum basis whichever is in the best interest of the Owner.
4. Contract shall be awarded to the lowest responsive and responsible Vendor taking into consideration reliability, productivity, and cost of maintenance, quality, performance and time of delivery.

BID/PERFORMANCE BOND

Vendors responding to the RFQ are required to submit a Bid Bond or a Certified Check in the amount of one thousand dollars (\$1,000) within their sealed quote as a guarantee that all provisions of the specifications shall be met. The bond or certified check shall be made payable to the City of Evansville. All bonds or checks of unsuccessful bidders will be returned to the unsuccessful Contractor(s) after award of purchase by the Owner. The Bond or certified check will be returned to the successful vendor until fully equipped truck is received by the City.

RIGHT OF REJECTION

The Owner reserves the right to reject any one or all quotes, or any part of any quote, to waive any informality in any quote, and to award the purchase in the best interest of the Owner. Furthermore, the Owner reserves the right to hold the quotes of the 3 (three) lowest vendors for a period of 90 (ninety) calendar days from and after the time of the opening of the quotes.

AWARD

It is the intent of the Owner to award the purchase of a total of 2025 Police Pursuit Rated Truck With Listed Equipment Installed as described in the RFQ.

The Owner reserves the right to choose any type of vehicle and any combination of equipment on the vehicle so as to provide the Owner with most useful vehicle for the most reasonable price.

PUBLIC OPENING PROCEDURES

1. The purpose of a public opening is for a reading of quotes received. Under normal circumstances, no award will be made or implied at this time, unless otherwise indicated.
2. Only the following information will be given:

- a. Vendor name
 - b. Make/Model of vehicle
 - c. Quoted Price
3. Quotes or related documents may not be reviewed at the quote opening. No discussion of any nature concerning brand names, deliveries, samples, etc., can be entered into between any Owner personnel and any Vendor personnel during or after the quote opening until the evaluation of quotes has been completed and a recommendation for award has been made.
 4. Vendors who wish to review or request copies of tabulation available to review in the quotes may do so by contacting the Purchasing Department at dstreeter@evansville.in.gov or at the above address and time
 5. Vendors who wish to review or request copies of quotes may do so by contacting the Purchasing Department at dstreeter@evansville.in.gov or at the above address and time. A fee may be charged for paper copies.

MANUFACTURER DATA

Each vendor shall submit the following data on the vehicle included in the attached quote form.

1. Manufacturer, Model and Supplier.
2. A statement that the proposed vehicle conforms to the specifications or a statement indicating any exceptions to the specifications.
3. Vendor must include the nearest factory authorized parts and service facility. A local service facility is preferred. Any Vendor whose vehicle repair facilities are located more than 3 (three) miles from the corporate limits of the City of Evansville may be required, during the life of the warranty, to pick up and deliver the vehicle requiring service at no additional cost to the Owner. The address and business name of the service facility must be specified.
4. Vendor must submit with their quote manufacturer specifications on the proposed materials. The manufacturer specifications/brochures must identify the items they submitted quotes for and other required data as outlined herein.

MODIFICATION AND WITHDRAWAL OF QUOTES

Quotes may be modified or withdrawn by an appropriate document duly executed (in the manner that a quote must be executed) and delivered to the place where quotes are to be submitted at any time prior to the opening of quotes.

If, within 24 (twenty-four) hours after quotes are opened, any Vendor files a duly signed, written notice with Owner and promptly thereafter demonstrates to the reasonable satisfaction of Owner that there was a material and substantial mistake in the preparation of its quote, that Vendor may withdraw its quote. Thereafter that Vendor will be disqualified and ineligible to provide any additional quotes for the project.

SPECIFICATIONS

The Vendor is responsible for coordinating the purchase of all accessories or additional equipment as well as the installation of said equipment so as to deliver a finished product to the Owner within the time allowed. The Vendor shall be ultimately responsible for the final appearance of all mounted accessories and equipment to the satisfaction of the Owner. The Vehicle Specs shall be as follows:

1. The specifications of the various vehicle types, equipment and accessories are compatible to the best knowledge of the Owner. The Vendor is responsible for ensuring the accuracy of the information listed within the specifications prior to submitting a quote. Inaccurate make, models, or part numbers within the specifications will not be reason for changes to the dollar amounts once quotes are received and accepted. The Vendor must confirm compatibility of all equipment and accessories prior to submitting a quote.
2. Any party responding to a quote, request for quote, or quote for any contract with the Owner or City of Evansville shall be required to disclose any current adversarial litigation, contract dispute, or other adversarial proceeding against the Owner or City of Evansville or any of its departments or agencies.

CONTACT WITH MUNICIPAL EMPLOYEES

There shall be no verbal communication between interested vendor and the City of Evansville, its commissions or employees.

To ensure a fair and object bid process any and all questions regarding this RFQ shall be directed to Dachenae Streeter, Director of Purchasing via email at dstreeter@evansville.in.gov.

VEHICLE DELIVERY

All vehicles shall be delivered to the Owner as a finished product complete with all equipment and accessories no later than the proposed and approved delivery date. No trade-ins will be surrendered by the Owner until new vehicles have been delivered.

CONFLICT OF INTEREST DISCLOSURE

The Conflict-of-Interest Disclosure Statement included herein is a condition of the quote. This form shall be filled out by the Vendor even if no conflicts exist and returned with quote.

LAWS

In regard to contract performance, Vendors shall comply with all applicable federal, state, and local laws, ordinances and regulations. In order to be accepted as a valid quote, the following items MUST be included with your quote, along with any other information requested in the specifications.

These items should be presented in the same order that they appear on this list.

VENDOR CHECK LIST:

1. Tabulation Page(s) _____
2. Minimum Specification Chart _____
3. Price Proposal Page(s) _____
4. Warranty information _____
5. EEO Statement _____
6. Conflict of Interest Form _____
7. E-Verify _____
8. Manufacturer Sales Brochure _____

TABULATION PAGE

I. SCOPE:

These specifications are intended to cover the furnishing, delivery of the described vehicle and quantity listed. Complete units shall consist of all items necessary to provide operation of same.

The fact that every item constituting the construction of a complete unit is not specifically mentioned nor described will be interpreted to mean that the vendor shall install items that conform to the best known engineering standards of the trade, relative to design, strength, quality and workmanship. Furthermore, each unit delivered is to be fully equipped with all the manufacturer's standard equipment and accessories. This equipment must meet the latest federal safety regulations. Vendors are required to submit a list of all standard features/equipment of the vehicle(s) they are submitting a quote for.

Any reference made to any manufacturer or brand name is not to be construed as a limiting factor in the quote, but is meant to show the minimum scope and quality of the product the vendor is submitting a quote for.

II. TRADE-INS

No Trade In

III. SUBSTITUTE "OR APPROVED EQUAL" ITEMS

All items marked within the specifications that state "or approved equal" will allow the Owner, at its sole discretion, to determine whether the submitted item is acceptable as a substitution of the stated item. The Owner may include various pieces of literature describing equipment listed in the specifications. This literature is not intended in any way to be biased or promotional towards any specific brand or vendor; it is included as reference only so it may be used for describing the type of equipment the Owner wishes to purchase.

IV. ACCEPTABLE VEHICLES FOR THIS QUOTE

It is the policy of the City to accept any vehicle that meets the minimum specifications and warranty requirements shown below in paragraphs V and VI. This could mean that if a dealer has a vehicle that meets our specifications and this vehicle is not new or current year model that they may submit this vehicle for consideration. All vehicle information shall be provided to the Board at the time of submittal. This shall include a complete vehicle history report on any proposed used vehicle. No vehicle that has any flood damage or previously considered "totaled" or "salvaged" will be considered.

MINIMUM SPECS

V. MINIMUM SPECIFICATIONS –2025 Police Pursuit Rated Truck With Listed Equipment Installed:

- 4WD
- Color – White
- optional trailer package to pull at least 11,000lbs
- Front Window Visor Lights with full take down light ability
- 4 strobes in grill (red on left blue on right)
- Running board lights on left and right sides
- Window light bar in rear
- Directional lights in rear window
- Push Bumper with pit bars, bumper wraps, two strobes
- Rumbler speaker or similar speaker
- Siren Speaker
- Siren console mount package with PA (similar to Federal Signal PATHFINDER)
- Cargo barrier
- Rear cargo area barriers
- 4 strobes in rear of vehicle, red on left blue on right
- Console with cup holders, USB and power plugs
- Magnetic mic holders
- Printer armrest
- Computer stand

INSTALL EPD PROVIDED EQUIPMENT:

Motorola Radio System

- Antenna
- Antenna Coax/Cable

Computer Dock/Mount

Charge Guard

Utility Camera system:

- Rocket Modem
- Rocket Cables
- Front Dash Camera
- Back seat camera on left side
- Door sensor
- Camera kill switch
- Brother printer

VI. WARRANTY

All warranties shall begin from the day of vehicle delivery.

Bumper to Bumper 3 year / 36,000 miles

Powertrain 5 year/ 100,000 miles

Roadside Assist 5 year/ 60,000 miles

Corrosion (Perforation only) 5 year/ unlimited miles

VII. POINT OF DELIVERY

Evansville Police Department

15 NW Martin Luther King Jr. Blvd.
Evansville, IN 47708

VIII. ADDITIONAL INFORMATION

1. All manufacturer service, repair and maintenance manuals are to be provided at time of delivery for model quoted.
2. Winning Vendor is to provide complete operational installation as per the manufacturer's specifications
 - a Upon completion of installation, vendor is to provide all necessary employees training on the proper operation and maintenance of the unit at no additional charge.

PRICE PROPOSAL PAGE

(THIS SHOULD BE THE FIRST PAGE ON YOUR PROPOSAL)

PRICE PROPOSAL

Up to 2025 Police Pursuit Rated Truck With Listed Equipment Installed
With Listed Equipment Installed
RFQ-009-02-2025

Total unit cost (per each): \$ _____
(Numeric)

(Written Amount)

Manufacturer: _____

Supplier: _____

Quantity available: _____

Year: _____ Model: _____ Current Mileage: _____

Current Location of Vehicles:

COMPANY: _____

BY: _____

TITLE: _____

DATE: _____

PHONE NUMBER: _____

EMAIL: _____

WARRANTY INFORMATION

2025 Police Pursuit Rated Truck With Listed Equipment Installed RFQ-009-02-2025

The undersigned proposes to furnish and deliver, in accordance with the requirements of the Instructions to Vendors and the Specifications April 9, 2025, prepared by City of Evansville-Vanderburgh County Purchasing Department for the City of Evansville Police Department, the following request for quotes ("RFQ") for one 2025 Police Pursuit Rated Truck With Listed Equipment Installed as per the specifications and description.

Please be advised that any alterations, changes in proposal format, etc. will make it difficult to evaluate proposals and may lead to confusion. Proposals for all items should be given in the units, quantities, and units of measurements specified. Do not submit alternate proposals unless requested. The Board shall reserve the right to reject any or all proposals or any part thereof.

- a. All manufacturer service, repair and maintenance manuals are to be provided at time of delivery for model proposal.
- b. Winning vendor is to provide complete operational installation as per the manufacturer's specification
- c. Must be able to make LOCAL SERVICE AND WARRANTY REPAIRS.
- d. Proposal must include delivery date in days after notice of award.
- e. Any/All proposed alterations of factory installed components are to be submitted in writing. Proposed alterations must be approved in writing by the Board prior to the start of alterations. Any unauthorized alterations are subject to rejection of the entire equipment

QUOTATIONS

1. All prices F.O.B. Evansville, Indiana. Yes _____ No _____

2. Location of Service and warranty repairs (local location is preferred.)

DELIVERY

Vendors are requested to submit proposals only for vehicles available for delivery by the proposed and approved date.

Guaranteed Delivery in _____ days after award notification.

INDEMNIFICATION

Vendor will indemnify and hold harmless the Board/City of Evansville in accordance with the provisions contained herein? Yes _____ No _____

WARRANTY

1. Manufacturer's warranty is in compliance with proposal requirements. Yes _____ No _____

If "no," describe the extent of the Manufacturer's Warranty and items covered, including Corrosion, Powertrain and comprehensive for vehicle(s) a proposal was submitted for:

EQUAL EMPLOYMENT OPPORTUNITY

During the performance of the contract, the contract, the Contractor agrees as follows:

1. The Contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin, political affiliation or belief, age or disability. The Contractor will take affirmative action to insure that applicants are employed, and that employees are treated during employment, without regard to race, color, religion, sex, national origin, political affiliation or belief, age, or disability. Such action shall include but not be limited to the following: employment, upgrading, demotion, or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship. The Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notice setting forth the provisions of the nondiscrimination clause.
2. The Contractor agrees that all services, facilities, activities and programs provided as part of this contract will meet the requirements of the American's with Disabilities Act and the rules and regulations promulgated there under.
3. The Contractor will, in all solicitations or advertisements for employees placed by or on behalf of the Contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, political affiliation or belief, age or disability.
4. The Contractor will send to each labor union or representative of workers with which he has a collective bargaining agreement or other contract or understanding, a notice, to be provided, advertising, the labor union or workers' representative of the Contractor's commitments under the Equal Employment Opportunity Section of this contract, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.
5. In the event of the Contractor's noncompliance with the nondiscrimination clauses of this contract or with any of such rules, regulations, or orders, this contract may be canceled, terminated, or suspended in whole or in part and the Contractor may be declared ineligible for further Board of Public Safety contract.

Vendor Representative (please print)

Signed

Vendor Name

Phone

Vendor Address

Date

CITY OF EVANSVILLE

CONFLICT OF INTEREST / FAMILIAL DISCLOSURE FORM

Project: 2025 Police Pursuit Rated Truck With Listed Equipment Installed
RFQ-009-02-2025

ALL VENDORS must complete this Conflict-of-Interest Familial Disclosure Form and must attach the completed form to the proposal.

As the vendor, I affirm that no principal, representative, agent, employee, contractor or potential subcontractors, or other acting on behalf of or legally capable of acting on the behalf of the vendor (a "Vendor Party"), is currently an employee of the City of Evansville ("City"), any City department or a member of any City Board or Council; nor will any such person connected to the vendor be privy to any City information which may constitute a conflict of interest; or, if such a conflict or relationship does exist, I have disclosed the nature of the relationship or conflict below.

By the attached sworn and notarized statement, we are disclosing the following familial relationship(s) that exists between a Vendor Party and any employee or member of any City Department or board.

As the vendor, I understand that completing this form and self-disclosing potential conflicts of interest does not necessarily disqualify a vendor, but aids in identifying conflicts of interests which must be addressed pursuant to I.C. 35-44.1-1 et al. F u r t h e r, t h e City will ensure that any individuals identified with a potential conflict will not be allowed to participate in the scoring or evaluation of the bid packages, to ensure the integrity of the bid process.

The following is a list of individuals who may pose a potential conflict of interest as described above Please provide the name, relationship with the City and the nature of the potential conflict, or if applicable: "NONE":

Signature: _____ Title: _____

Vendor/Bidder: _____

NON-COLLUSION AFFIDAVIT

STATE OF INDIANA)
) ss:

VANDERBURGH COUNTY)

The undersigned vendor or agent, being duly sworn on oath, says that he has not, nor has any other member, representative, or agent of the firm, company, corporation or partnership represented by vendor, entered into any combination, collusion or agreement with any person relative to the price to be proposed by anyone at such letting nor to prevent any person from submitting a proposal nor to induce anyone to refrain from submitting a proposal, and that this proposal is made without reference to any other proposal and without any agreement, understanding or combination with any other person in reference to the proposal.

Vendor further says that no person or persons, firms, or corporation has, have or will receive directly or indirectly, any rebate, fee, gift, commission or thing of value on account of such sale.

Subscribed and sworn to before me this _____ day of _____, 2025
My Commission Expires: _____
County of Residence: _____

ACCEPTANCE

There now being sufficient unobligated appropriated funds available, the contracting authority of Board of Public Safety (City of Evansville) (Governmental Unit) hereby accepts the terms of the attached proposal for classes or items numbered _____ and promises to pay the undersigned vendor upon delivery the price proposal for the materials/equipment stipulated in said proposal.

Contracting Authority Members:

Date:

STATE OF _____)
) ss:
COUNTY OF _____)

BEFORE ME, a Notary Public in and for said County and State, personally appeared _____, _____ of _____, who having been duly sworn, acknowledged and affirmed that they did sign said instrument as such officer or authorized agent for and on behalf of _____, and by authority granted by such entity, that the same is their free act and deed and the free act and deed of said entity.

WITNESS my hand and notarial seal this ____ day of _____, 2025.

My commission expires: _____ Notary Public

My County of residence is: _____ County, State of _____

Printed Name of Notary Public: _____

(Please type or print)

Date: _____

1. Governmental Unit: Board of Public Safety (City of Evansville) _____
2. County: VANDERBURGH _____
3. Vendor (Firm): _____
4. Address: _____
City/State: _____
5. Telephone Number: _____
6. Agent of Vendor (if applicable): _____
7. Email of Agent: _____

Pursuant to notices given, the undersigned offers and proposal(s) to Board of Public Safety (City of Evansville) (Governmental Unit) in accordance with the following attachments(s) which specify the class or item number of description, quantity, unit, unit price and total amount.

The contract will be awarded by classes or items, in accordance with specifications. Any changes or alterations in the items specified will render such proposal void as to that class or item. Vendor promises that he has not offered nor received a less price than the price stated in his proposal for the materials/equipment included in said proposal. Vendor further agrees that he will not withdraw his proposal from the office in which it is filed. A certified check or bond shall be filed with each proposal if required, and liability for breach shall be enforceable upon the contract, the bond or certified check or both as the case may be.

Signature of Vendor or Agent